

Rebecca M. Wertz

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QUALIFICATIONS SUMMARY

- Experienced in Leadership positions
 - Determined, motivated, and punctual worker
 - Skilled at making and keeping professional relationships with coworkers and clients
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Background

I am very punctual and most times will come early. I am determined and am very hard working and want to do the best job I can every time I am at work. I have a unique way of looking at problem to get a different perspective. I am a team player and am a people person.

Education

Centaurus High School, Lafayette, Colorado

High School Diploma, August 2006– May 2010

GPA: 3.5

Northern Arizona University, Flagstaff, Arizona

Bachelor of Science Environmental Engineering, Expected graduation date: May 2014

GPA: 2.7

Work Experience

New Era Colorado

May 20th-August 10th 2011

Organizing Intern

- Planning events
- Registering voters
- Working on a grass roots campaign
- Working on a fundraiser
- Data entry
- Button making

City of Lafayette municipal waste water treatment plant

May 20th- July 3rd 2012

Unpaid Intern

- Lab work which includes testing ammonia levels, alkalinity, total suspended solids, BOD and stream testing
- Creating a method for measuring the effluent stream flow that leaves the plant
- Accompanying the director to important meetings and conferences

Academic Transition Programs Northern Arizona University

October 22nd -Current

Receptionist

- Making sure the room is clean

- Making sure the coaches have all the necessary tools
- Keeping a log of the use of room 23 and the physic lab of who is there and if the door is closed or open

Volunteer Work

Volunteered at Coconino Humane Association,

- I walk, bathe, and play with the dogs and cats

Engineers Without Borders 2011 Regional Conference in Tucson Arizona

Engineers Without Borders 2012 Regional Conference in Boulder Colorado

A member of Engineers Without Borders chapter at Northern Arizona University

A member of the Peace Corps chapter at Northern Arizona University

Special Skills

- Excel knowledgeable
- Knowledgeable of AutoCAD Civil 3D
- Cash register experience
- Water quality experience
- Leadership experience
- Mediation training and experience

Classes

- Environmental Engineering
 - Environmental Engineering Fundamentals, Water Quality Lab, Applied Hydraulics, Applied Hydraulics Lab, Geotechnical Engineering I, Geotechnical Engineering I Lab
- Chemistry
 - General Chemistry I, General Chemistry I Lab, General Chemistry II, Organic Chemistry
- Math
 - Calculus I, Calculus II, Calculus III, Deferential Equations
- Biology
 - Unity of Life I, Unity of Life I Lab

References

Carrie Jackson, Program Director, New Era Colorado, 720-346-4607

Lon Smith, Computer Scientist, Adobe Microsystems, 425-614-8568

Diana Gamboa, Principal, STEM Launch K-8, 720-972-4142